



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		FIELD MARSHAL K. M. CARIAPPA COLLEGE
Name of the head of the Institution		Dr. C Jagath Thimmaiah
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08272228334
Mobile no.		8088272689
Registered Email		fmkmc@mangaloreuniversity.ac.in
Alternate Email		iqac.fmkmc2015@gmail.com
Address		Field Marshal K M Cariappa College
City/Town		Madikeri
State/UT		Karnataka
Pincode		571201
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ravishankar M N
Phone no/Alternate Phone no.	08272228334
Mobile no.	9448167298
Registered Email	ravimn6@yahoo.com
Alternate Email	iqac.fmkmc2015@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.fkmcc.edu.in/aqar-reports/aqar2018-19.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<http://fkmcc.edu.in/wp-content/uploads/2022/05/Academic-Calendar2019-20.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	B++	2.80	2020	04-May-2020	03-May-2025

6. Date of Establishment of IQAC

01-Jul-2006

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Tweaked New DCF format
- Student satisfaction survey format standardized
- Prepared standard format for Department calendar for the entire academic year
- CMKKY Kaushal Kendra Training Center established

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan an E-Waste Recycling Drive/recycling bin	Policy drafted
Comprehensive plan for Waste water management and Campus wide rainwater harvesting	Action plan submitted to Mangalore University
Augmentation of physical infrastructure	Two rooms constructed in Life Science Block
Draft institution policy for strengthening Innovation, Research and	Drafted

consultancy.	
Introduction of standardized digital data capture mechanism for IQAC.	Completed task
To motivate faculty for Industry-Interaction with an objective to get Sponsored Projects and Placement of Students	Completed task
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	27-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	03-Jan-2020
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	17-Jun-2020
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of various courses offered by the college, academic regulations, calendar of academic activities, course structure and syllabus etc. are provided by the University. The college has a coherent and sequenced plan for curriculum delivery that takes care of teaching and learning expectations and also facilitates monitoring of learning outcomes across different years/levels. The curriculum delivery system is an integrated mechanism with network of empowered sub systems together contributing to streamline the process. The core components of the system provide intrinsic ways for delivery, evaluation and monitoring at course levels which eventually contribute to the overall effective implementation of curriculum. a). The College Council: (Plans, policies and management) Heads of the Departments constitute the council which is the highest decision-making body as far as academic matters at the college level are concerned. The Principal convenes the meeting of the council

regularly in order to discuss routine academic matters, prepare action plan for effective implementation of academic activities, review progress of academic programmes, review students' performance, strengthening of teaching and learning process, update college academic calendar, devise infrastructure development plans of the college and various departments. The deliberations are documented and incorporated in the policies, plans and programmes of the college and is also communicated to the University. b) Teachers Council: (Strategies and Resource) Through this larger forum teachers share their experiences on academic matters and cross academic issues. Difficulties and challenges faced in respect of teaching - learning process during a period, best practices adopted by teachers or departments, suggestions and feedback gathered on specific academic matters are documented and communicated appropriately. c) The Department level Staff council (Implementation and best practices) Department Staff meetings provide a platform to the staff to deliberate on academic issues concerning the department such as workload distribution, effective syllabi delivery, lesson plans, internal assessment plans, and academic activities proposed for the semester. Each faculty member maintains work diary for recording data on teaching and other academic work on a daily basis. Heads of the departments check the work diaries and forward them to the Principal at the end of each month. Feedbacks from teachers and students in general are elicited and perused with prudence for improving the delivery mechanisms. d) External bodies (Benchmarks and Quality Perspectives) Teachers who are members of the Boards of Studies and University subject associations share with their colleagues experiences and vital inputs on effective syllabi teaching. This enables them improve teaching practices. e) Students council (User satisfaction and Feedback) Principal and Student Union Academic Advisor would meet students' representatives regularly and elicit feedback on various academic matters and processes. Grievances, suggestions and specific requisitions received from students are communicated to relevant quarters for necessary actions

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSW	Nil	39
BA	Human Resource Development	55
BCA	Nil	128
MBA	Travel and Tourism Mangement	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback system encompassing all the stake holders including staff, students, alumni and parents, to help improve the quality of delivery system and also strengthening of academic infrastructure and performance and effectiveness of teaching and learning environment. Feedback is collected at the institutional level in which the views on the curriculum, teaching schedules, teaching tools, and student assessment outcomes are discussed for taking improvement measures. STUDENT: The students feedback on the staff is obtained at the end of the year. When the feedback on a faculty is not promising, the concerned faculty is counselled by the Head of the Department to improve their performance. FACULTY: The institution has made it a practice to conduct faculty meeting periodically, where the ways and means of enhancing the quality of curriculum delivery, academic discipline, Teaching Learning process, Research and Extension activities are discussed. The appropriate suggestions are put forward to the respective departments for implementation. ALUMNI: As the alumni also an important stakeholder, the feedback of the alumni is given due consideration. Our institution enjoys a strong and healthy association with Alumni. A formal exit feedback elicited by the college at the end of completion of programme at the institution. The consolidated feedback report is submitted to the Principal for taking necessary action. PARENTS: As an important stake holder, the parent feedback is also obtained and analyzed. Some of the parameters accommodated in the parents' feedback, include quality of teaching, students discipline and infrastructure. The parents of the students whose performance in the continuous assessment test is poor are counselled individually and their feedback is also give due consideration.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1647	129	90	17	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
118	108	Nill	25	0	Nill
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by slow learners • To encourage advanced learners • To decrease the student drop-out rates • To prepare students for the competitive world Every year, departments individually organize orientation sessions on the day of commencement of classes for students of first semesters and explain the designing and implementation of the mentoring system of the department. Departmental teachers collect necessary information related to the student such as contact number, email of the student, family income, category, gender etc. Departments maintain the records of class tests, attendance records, records of student seminars etc. Departmental teachers maintain interaction with students through individual meetings, social networking media etc. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related issues. Time is a major constraint hence teachers sometimes suggest students to provide the list of difficulties they are facing in academic matters. Teachers take necessary remedial actions based on priorities. College has planned to introduce a mentoring guideline for all departments from the next academic session to address this problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1776	118	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
43	33	10	0	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. J.G. Manjunatha, Colloids and Surfaces B: Biointerfaces	Assistant Professor	Certificate of Reviewing
2019	Dr. J.G. Manjunatha, Biomedicine	Assistant Professor	Certificate of Reviewing
2019	Dr.Geethanjali P A, International Conference on Soil and Water Resources Management for Climate Smart Agriculture,Global Food and Livelihood Security" on at National Agriculture Science Complex, New Delhi,India, organized by Soil Conservation Society	Assistant Professor	For the best Research Paper
2019	Dr. J.G. Manjunatha,, Microchemical Journal, Elsevier	Assistant Professor	Certificate of Reviewing
2019	Dr. J.G. Manjunatha, Journal of Food and Drug Analysis	Assistant Professor	Certificate of Excellence: Recognition of Outstanding Performance as Top 10 Most Cited Articles of the JFDA in 2019
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

No Data Entered/Not Applicable !!!

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words) The institution has adopted a system which emphasizes continuous internal evaluation that in principle reduces over dependence on university examinations for assessment of students' performance. Many departments have devised some strategies for objective assessment and evaluation as per specific needs of the programs/courses. The system helps teachers to monitor the growth of their students in terms of measurable parameters that enables them to take corrective actions at right times. • Internal Assessment exams are conducted twice during a semester as per the university guidelines. • Auxiliary Assessment methods such as unit tests (written and oral), theory and practical assignments, mini project, case analysis, topic presentation, field work etc. are conducted at appropriate times as decided by the departments. Semester projects and Field works are evaluated based on written report and presentation / viva voce. The scheme of assessment is decided by each department as per the course requirements. • Attendance data of students are analysed during each semester to determine their involvement in classroom activities and extent of diligence shown towards courses Participation and achievement in extracurricular and co-curricular activities like NCC, NSS, Sports and Fine Arts wing are considered for performance evaluation. • Semester theory and practical exams are conducted by the university. Evaluation is also done by the university. • The weightages of auxiliary assessment methods are decided by the departments as per the accepted practice of each department. • The cumulative records of the assessment methods are maintained in the departments and the performance analysis is used for taking remedial course of actions. Institution takes reasonable measures to improve the performances of slow learners. Remedial classes are organized to clarify their doubts and explain critical topics. Cases of weak academic performance of students due to frequent absenteeism are brought to the notices of respective parents. Academic and personal counselling of slow learners are done by Expert counsellor of the college for helping them overcome academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar University communicates general academic calendar at the beginning of the academic year. Tentative schedules of university exams and internal exams would also be stated in the calendar. The college academic calendar is updated every year with reference to the University calendar. The schedules of auxiliary evaluation schemes that are part of CIE such as unit test (written and oral), theory and practical assignments, mini project evaluation, case analysis, class seminar presentation, field work, preparatory and internal practical examinations, etc. finalised at the college and department levels are either included in the college calendar or notified from time to time. Academic calendar helps both teachers and students to plan and implement curricular, co-curricular and extracurricular activities effectively. Continuous Internal Evaluation (CIE) system Some assessment and evaluation strategies evolved as a result of careful practice in the departments as per specific needs of the course have become part of CIE. Each department provides inputs for preparing the college academic calendar. Departments are given reasonable freedom to prepare and notify schedules of CIE pertaining to their department. Academic calendar is highly essential as the semester period would be normally fully packed with schedules of varied activities. Maintaining Cumulative record of CIE is challenging yet indispensable as an essential part

of Teaching, learning and evaluation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://fmkmcc.edu.in/po-co-pso/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://fmkmcc.edu.in/416-2/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Certificate of Reviewing	Dr. J.G. Manjunath	Biomedicine	Nil	Nil
Certificate of Reviewing	Dr. J.G. Manjunath	Colloids and Surfaces B: Biointerfaces	Nil	Nil
Certificate of Excellence: Recognition of Outstanding Performance as Top 10 Most Cited Articles of the JFDA in 2019	Dr. J.G. Manjunath	Journal of Food and Drug Analysis	Nil	Nil

Certificate of Reviewing	Dr. J.G. Manjunath	Microchemical Journal, Elsevier	Nil	Nil
Best Research Paper	Dr. Geethanjali P.A	International Conference on Soil and Water Resources Management for Climate Smart Agriculture, Global Food and Livelihood Security" on at National Agriculture Science Complex, New Delhi, India, organized by Soil Conservation Society of India, World	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	Nil
National	Zoology	2	Nil
International	English	6	Nil
International	MBA(Tourism Travel Mgt)	1	Nil
International	Commerce	6	Nil
International	Zoology	2	Nil

International	Chemistry	52	Nil
International	History	11	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Microbiology	9
MBA	5
English	2
Travel and Tourism	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	11	0	0
Presented papers	4	14	0	0
Resource persons	0	4	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	19.05.05.000	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	55209	Nil	483	80326	55692	80326
Reference Books	1370	Nil	475	255706	1845	255706
e-Books	3135000	5900	3135000	5900	6270000	11800
e-Journals	6000	5900	6000	5900	12000	11800
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	209	3	100	1	1	2	27	50	0
Added	0	0	0	0	0	0	0	0	0
Total	209	3	100	1	1	2	27	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4215035	1331889	1000000	155935

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratories Technical Staff in respective Science laboratories are responsible for maintaining the workplace in a clean and tidy manner on a daily basis completing the tasks the maintenance and cleaning of the assets and equipment and the work area informing the Department Heads of any safety hazards related to equipment or work areas. The entrusted faculty from time to time suggests about the service and maintenance of equipment in their charge. Library Library assistants under the supervision of Librarian are responsible for maintaining an orderly arrangement of library materials. Stack maintenance, proper use of classification systems, binding of damaged out of print books, Replacement of Library materials which are lost, stolen, or never returned, Weeding and Discards to remove obsolete materials from the collection and accommodate newly acquired resources, shelf-reading for placing frequently used materials in accessible places and keeping related materials together etc. some of the common activities need to be carried out regularly. Computers The computer technician and entrusted staff are expected to carry out two types of works regularly: Preventive or scheduled maintenance - where equipment or facilities are inspected, maintained and protected before break down and Corrective maintenance where equipment is repaired or replaced after wear, malfunction. Since the computers would be either in warranty period or under AMCs, the staff shall inform the service providers to undertake the needed work. Some common works such as installing of software, tweaking network, connecting peripherals such as printers and scanners, backing up data, updating antivirus, upkeep of UPS batteries etc are undertaken. Sports infrastructure Officer in charge of Sports and Sports committee would be responsible for maintenance and security of sports fields and facilities. Inspections of all assets on a regularly scheduled basis in order to increase the accessibility and quality of the existing infrastructure, maintenance of equipment and replacement of worn out materials, keeping quality of sport ground, field and surfaces are to be taken care by concerned staff. Classrooms The college office and departments would follow necessary procedures to ensure that the classrooms are in order and physical/academic ambience is conducive for teaching and learning. Repairs of permanently installed materials/equipment, repair of classroom seating, electrical outlets etc., should be looked into by the personnel in charge of the physical infrastructure maintenance.

<http://fmkmcc.edu.in/wp-content/uploads/2022/05/Procedures-and-policies-for-maintaining.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Student Scholarship	253	126500
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	-	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2019	114	B.Sc, B.Com, B.C.A, B.B.A, B.A, B.S.W., BA.HRD	Commerce, Computer Science, Arts, Science, Management	Mangalore Universityt and Others	M.Sc, M.CO M,M.A,M.B.A, B.Ed
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college Students' Union is constituted every year. This is done with a view to promote leadership qualities among the students and also to provide representation to students in the decision-making process related to academic and development programmes of the college. Selection: Two class representatives (one boy and one girl) are selected from each class/section. The office bearers of the Union are elected by the class representatives. A candidate is eligible for contesting, if he/she has completed all the lower examinations and that he/she has not been involved in any indiscipline activity in the college. The institution nominates a senior teaching faculty as the Students' Union Advisor, who would guide and monitor the activities of the Union. Constitution of Students' Union: Post/Eligibility President: Final year degree student (Girl/Boy) Vice President: Final year degree student (Girl) Secretary: Final year degree student (Girl/Boy) Joint Secretary: Second year degree students (Girl and Boy) Cultural Secretaries: Final year degree students (Girl and Boy) Activities: Common Activities of the Students' Students Union: • To deliberate on all matters and issues concerning their academic, intellectual and cultural growth and make specific propositions • To represent genuine grievances, demands of the students on matters related to campus life To act as a liaison between the students and administration

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association, called as Field Marshal KM Cariappa College "Hale Vidarthigala Sangha" has been established during 1996 to bring together all the Alumni of this college. Our college has many alumni living and working in India and abroad. Many are leaders and contributors to the vitality of our communities. The association is registered under the Karnataka Societies Registration Act, 1960. Objectives 1. To bring together the alumni of the institution into one forum to contribute to the growth and development of the institution. 2. To interact with the present generation of students and enable them building careers and also identify the resourcefulness and potentials of alumni and facilitate in contributing to the overall academic excellence. Office Bearers 1. Dr.Parvathy Appaiah President 2. Sri Natolanda Charmana Vice President 3. Sri Bollajira B Ayiappa Secretary Committee Members 1. Sri. Nandineravanda Appaiah 2. Mrs. A.S. Bojamma 3. Smt. N C Neelamma 4. Smt. Kaveri Nanjappa 5. Sri. B K Nanjappa 6. Smt. Rani Machaiah 7. Smt. Kavitha Muthanna 8. Sri. B K Poonacha Director 9. Smt. Thara Muddaiah 10. Smt. Shoba Subbaiah 11. Sri. Vighnesh Bhoothanakadu 12. Sri. Kishore Rai Kathalekadu 13. Pavana 14. Nivya Devaiah Regular Activities 1. Competitions - Elocution, Quiz 2. Health check-up camps 3. Mentoring/ Training Programs 4. Garden Development/Planting and Cleaning 5. Talks/Workshops/Seminars 6. Get together

5.4.2 – No. of enrolled Alumni:

227

5.4.3 – Alumni contribution during the year (in Rupees) :

22700

5.4.4 – Meetings/activities organized by Alumni Association :

Sl.No Particulars Date of programme 1. General Body Meeting 01/06/2019 2. Elocution Competition 12/09/2019 3. Quiz Competition 12/09/2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralized Governance The Top-level Governing body (Mangalore University) has provided reasonable functional autonomy to the Principal with respect to administrative and academic matters. Likewise, the privileges and will of individual faculty members and the role of the faculty in institutional governance are also nurtured. The top-level management is responsible for framing policies, rules and regulations, guidelines, statues etc. necessary for administration and management. The Principal acts as the functional representative of the top-level management (Mangalore University) providing effective leadership, direction and co-ordination in fulfilling the overall objectives of the college. A faculty member's duties are teaching, research and administrative support. A teacher would seek continuous improvement and sustenance in academic standards and practices. Culture of participative management: The college believes that institutional objectives can be met effectively if the culture of participative management is fostered. The faculty participates as members of policy making bodies and committees the students are also given suitable representation in the administrative committees in order be a part of decision-making process. Various committees are constituted in the college for the smooth and efficient management of academic activities. This also facilitates inculcating administrative skills and leadership among faculty. The committees are constituted by the Principal in consultation with

College Council comprising of various Faculty heads. There are about 35 academic and administrative support committees that provide assistance to the administration on specific aspects. The following are indicative list of committees representing decentralization of administration. 1. The College Council - Comprising of various heads of the departments Plan, deploy, monitor, evaluate the activities of academic programmes 2. Internal quality Assurance cell - Teachers, external experts, alumni, parent, student representatives Planning, monitoring and evaluation of quality initiatives 3. Admission committee - teachers and office staff Publish prospectus and supervise admission process 4. Discipline anti-ragging committee - teachers and student representatives Ensure discipline in the college, bring awareness among students against ragging etc 5. Grievance redressal committee - teachers and students representatives Attended to the general grievance of the students and teachers, suggest redressal measures within the framework of college 6. Time table Committee - Teachers To frame suitable time table for conducting Theory/Practical classes as per university rules 7. Prevention sexual harassment Committee/Women cell - teachers and girl student representatives Address the complaints/ Grievances of women employee and girl students as per university directions 8. Placement Cell - teachers Provide placement information and training, arrange recruitment of final year students 9. SC/ST Cell- teachers and student representatives Address the Complaints/Grievances of SC/ST employee and students as per directions of the University 10 The Research, Innovation and Consultation Committee - teachers Design and develop policy for promoting research and consultancy 11. Library Committee -Librarian, Teachers and student Representatives Assist Library in developing different services enhance its effectiveness in the educational process 12. Nature Club - Teachers and students Create awareness amongst the students regarding the need for protection of our natural habitat

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The College has Research, Innovation and Consultancy committee which drafts policies for encouraging research activities and reviews the guidelines annually. The faculty members are informed to publish research works in UGC listed, peer reviewed journals with high impact factor. Also encourages them to present papers in national/International Level Seminars, workshops and to contribute as resource persons. 1 teacher is recognised by the University as Research guide.
Examination and Evaluation	As the college is a constituent college of Mangalore University and the college is subject to the examination and evaluation process of the University. While implementing the norms of the University, the college uses various strategies for evaluating performances, recording and

communicating progress of the students during each semester. The college ensures that the internal assessments of students' performances are fair and transparent. Question papers are prepared as per university guidelines and care is taken to ensure that they are comprehensive and carry clear instructions to the candidates. Feedback regarding courses and evaluation schemes are obtained from various stakeholders. Examination staff and Internal Assessment committee receives exam related grievances from the students and takes care to redress them expeditiously. Grievances related to university examinations are forwarded by the Principal to the University with recommendations for early disposal.

Teaching and Learning

With a view to strengthen the under graduate programs in providing enhanced opportunities for education and research, the college had decided to introduce Postgraduate programmes and also Doctoral degree programmes in the select streams where qualified teachers are available. IQAC and Research, Innovation and Consultancy Committee have prepared a perspective plan and have been successful in starting a few PG and Ph.D. programmes. Use of ICT and digital resources long with traditional teaching methods are encouraged in order to provide better access to information available on digital platform.

Curriculum Development

The curriculum is prescribed by Mangalore University and the curriculum undergoes revision tentatively every three years. The institution encourages participation of faculties in contributing towards enrichment of curriculum during the course of its revision by deputing for the task during the Board of Studies meetings. Further the institution elicits feedback of teachers and students regarding the curriculum / syllabus annually and efforts are made to communicate the views to the university.

Admission of Students

The college follows transparent admission process by ensuring wide publicity to the admission process through Prospectus, Website and Advertisement in local and regional

Newspapers. The roster system cum merit for admission as stipulated by the government is implemented. The admission calendar, seat matrix, relevant admission guidelines etc. are brought to the notice of candidates. Prospectus is issued with the application. The Admission Committee oversees the admission process. Fee remittances are made through challan to the University account by the selected candidates. No cash transaction regarding any fee is allowed in the college.

Industry Interaction / Collaboration

The institution promotes academy - industry connect through invited talks by scientists/Entrepreneurs, industry visits / tours, Students' project work / internships at industries, Memorandum of Understanding with research institutions and industries.

Human Resource Management

The college supports faculty participation in Refresher Orientation courses. As the recruitment process is not under the purview of the institution, vacant posts are filled with qualified guest faculties so that academic programmes are not disturbed. Teacher enrichment programmes are organised in order to hone the teaching skills. Self-appraisals and Work Diaries are encouraged. Decentralisation of decision-making process and participatory management are cultivated for the effective implementation of institutional objectives. The different welfare measures offered to the teaching and nonteaching staff are as follows: 1. Group Insurance, Pension schemes (old and new) and Gratuity schemes 2. Staff quarter's complex and Bachelors' quarters 3. Interest free Festival advance by Mangalore University 4. Computer loan facility by Mangalore University 5. Reimbursement of Medical bills and Medical allowances 6. Government approved other statutory benefits by Mangalore University 7. Deputation for participation in career advancement, Faculty Development Programme for higher studies and skill development programmes 8. Maternity leave for 180 days and paternity leave for 15 days Free Internet facility and access to E-Journals through INFLIBNET services

Library, ICT and Physical
Infrastructure / Instrumentation

The college has setup Cyber lab in the Library for providing access to e-learning resources. Internet through LAN and Wifi access points are more available at a bandwidth of 50 MBPS. About 25 classrooms are ICT enabled and individual departments have been provided Computers and Internet connections. Teaching aids and other academic resources such as books, lab equipment, computers etc. have been procured under CPE fund. Library Automation with Koha Open Library management system with bar code for accession services has been done. Mangalore University has taken steps to undertake maintenance works on the physical infrastructure from time to time. Three rooms have been constructed with the assistance of Alumni association.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil
Administration	Nil
Finance and Accounts	Payment of bills on purchases to the suppliers against the CPE fund are made through electronic means (NEFT/RTGS). Settlement of accounts of CPE is through Public Financial Management System (PFMS) e-payment platform.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Courses	2	Nil	Nil	21
Orientation Courses	1	Nil	Nil	28
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Group Insurance, Pension schemes (old and new) and Gratuity schemes Staff quarters and Bachelors' quarters Interest free Festival advance by Mangalore University Reimbursement of Medical bills and Medical allowances Deputation for participation in career advancement, Faculty Development Programme for higher studies and skill development programmes Maternity leave for 180 days and paternity leave for 15 days</p>	<p>Group Insurance, Pension schemes (old and new) and Gratuity schemes Staff quarters and Bachelors' quarters Interest free Festival advance by Mangalore University Reimbursement of Medical bills and Medical allowances Maternity leave for 180 days and paternity leave for 15 days</p>	<p>Scholarships</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As the college is a constituent college of Mangalore University, all the financial transactions are done through bank against university accounts. No cash transactions allowed. Procurement of goods and services are made as per Central govt./Karnataka State Transparency Rules in public procurement. Expenditure made against fund sanctioned to the college under University, UGC or any other govt. agencies are audited either by University Auditor or Govt. Auditor or Chartered Accountant or by Internal audit by Financial Monitoring Committee of the college. The specific audit objections raised by University/Govt. Auditors are communicated by University to the Principal who submits reply in due course of time. In respect of UGC fund, Chartered Accountant audits the expenditure and issues. Utilization Certificate and Audit Report which are sent to UGC office during account settlement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

4427980

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Null	Null
Administrative	No	Null	Null	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>Year Infrastructure Development Amount (Rs) 2019 Borewell Installation 16,84,300 2019 NSS Camp 65,000 2019 20 Chair for Canteen 10,000 2019 Cement Concert work 4,500 2019 Water tank Installation 7,974 2019 Water tank stand Installation 4,778 2019 Borewell Installation 10,880 2019 Basket Ball Court Repair work 27,400 2019 Wash Room Repair 30,746 2019 Electric T.C. Repair Work 29,400 2019 Fund denotation 4,00,000 2019 Advance to NSS activities 32,000 2019 General Body meeting 4,500 2019 NSS Camp 65,000 2019 Transformation Repair work 51,802 2019 Zoology Department roof repair work 9,000 2019 Ground JCB work 2,700</p>

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Establishment of a New Media Lab and Mathematics Lab 2. To build new classrooms 3. Introduction of more PG courses</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Karnataka State Civil Services Rules, University statues and Mangalore University's and college official notifications on service standards, rules, policies from time to time	Nil	Teachers and administrative staff are expected to abide by the provisions on service and other procedural matters
Student Handbook	20/07/2019	The Student Handbook

provides general information and guidance about every aspect of the college. It also gives explanation of the college codes, regulations, policies and procedures. The Handbook gives information on academic programs and infrastructure, academic requirements and policies, course descriptions and other graduation requirements. The Handbook contains specifically, the Student Code of Conduct that creates a set of expectations for student life. Students are expected to read, understand and comply with the provisions of the Student Handbook and to be guided by the spirit of the standards. Rules and policies are reviewed annually and may be changed at any time without prior notice.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Cleanliness in and around the campus and waste minimization
- Rain water harvesting
- Ban on use of plastics
- Greenery within the campus to provide pollution free air and carbon-sink
- Increase in shift to the use of Solar energy and LED lights.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 1. Title of the Practice: Skill Development India has the advantage of demographic dividend but it will be useless, if we cannot skill them, if we cannot educate them, if we cannot enhance their employability. Higher education institutions should enable skill development in students as per their aptitude in order create ideal employees in the 21st century. In the changing world scenario with regard to industry and the job market, there is now an overpowering need for skilled workers. 2. Objectives of Practice. • To train in diverse skills sets and motivate the students to unleash their latent talents • To create opportunities, space and scope for the development of the talents in the fields of their choice and aptitude 3. The Context: The programme caters to the learning aspirations of over 1990 undergraduate and

postgraduate students pursuing studies in Science, Commerce, Management and Humanities. Majority of the students hail from rural and weaker sections of the society. Therefore, in the highly competitive global scenario, the diverse needs of the students are the foremost consideration while implementing the skill development activities.

4. The Practice: EC/CC Wing: Co-curricular activities are the true and practical experiences received by students. The theoretical knowledge gets strengthened when a relevant co-curricular activity is organized related to the content taught in the classroom. Intellectual aspects of personality are solely accomplished by classroom, while aesthetic development, character building, spiritual growth, physical growth, moral values, creativity, etc. are supported by co-curricular activities. Frankness and clarity in language and personality is supported by these activities. Students have been provided training and practice in various Co-curricular and Extracurricular activities comprises sports, singing, music, debate, dance, drama, social services etc. with a view develop skill, confidence, competence and creativity and also make them fit physically, emotionally and intellectually.

SlNo Activity Number 1 Communication skills 99 2 Handicrafts 80 3 Dance 90 4 Music 45 5 Karate 34 6 Yoga 43

Best Practice: 2

1. Title of the Practice: Counselling for Mind and Life Management Counselling offers the space to explore issues that are presented in life and are causing difficulties. These could be relationships, family issues, personal crisis, bereavement or other problems you may be dealing with. Counselling offers the opportunity to explore the possibility of changes to move forward.

2. Objectives of the Practice: Counselling Cell of the College aims to resolve the problems and re-align the lives of young adults between the age group of 18 and 21. Late adolescence is a critical phase of life, marked by myriad physiological, psychological and behavioural changes. Counselling can help them understand themselves better and will ultimately help them develop a clearer understanding of your problems. Counselling is done also help them understand other peoples point of view better, which can shed light onto the way they interpret words or actions. Shifting pattern of social interactions - relationship with peers, adults, marked by impulsivity, vulnerability, risk taking behaviour, aggression, peer pressure, academic pressure, media influence - has destabilizing effect on adolescents. Hence, adolescents require support to manage and relieve their lives. Counselling and guidance become crucial to develop healthy perceptions and practice amongst the students by enhancing their decision-making skills, abilities, along with acquiring new emotional, cognitive and social skills, and accelerate mental well-being.

3. The Context: College students are precious human resources of our country. Youth is the window of opportunity that sets a stage for healthy and productive life. However, very little efforts have been initiated to protect their mental well-being since the concept of counselling is still at its nascent stages in the country. Therefore, in the present scenario, it is imperative and yet challenging to address the problems of the students and to assist them in the holistic development of their personalities. College students stand the risk of being affected by the negative stimuli both within and outside the college. Changing family structure, evolving social trends, breakdown of traditional support system, have created a gap in fulfilling the emotional, social, psychological needs of the child, resulting in substance abuse, violence, road trafficking, injury, high risk sexual behaviour, depression, under nutrition, stress, suicide, academic under achievement, absenteeism, general restlessness, lack of focus, and low self-esteem. The above factors are accentuated further due to developmental transition of young people, which makes them vulnerable to environmental, contextual and surrounding influences. It becomes crucial for educational institutions to formulate and implement interventions, which are preventive and remedial in nature.

4. The Practice: The Counselling Cell has adopted proactive and preventive counselling programmes to identify issues and design effective strategies which are clearly defined, developmental and

flexible, systematic in nature, to provide effective solutions. Areas of Counselling: Personal counselling, Group counselling, Academic counselling, counselling for under performance, Counselling for attendance shortage, Counselling for indiscipline, Counselling for psychological problems, Parental counselling, Community service, Personality development programmes Mentoring in these areas assists the students to acquire skills required for life-long learning strategies, to enhance academic, career awareness, self-awareness, to foster inter-personal communication skills, to develop competencies and coping abilities, to foster positive attitude and self-esteem. It aims at increasing students commitment towards self and society, thus safeguarding the emotional and mental well-being and creates a barrier free climate for personal development. Cognizant of the need for personal and general counselling to the students, the college has entrusted the responsibility of counselling an assigned bunch of students to members of the faculty. They meet the students in general over a fortnight and individually whenever the need arises. The students are given a form to be filled, identifying and registering their problems, and to indicate the reason for seeking help. This helps the teacher counsellors in keeping a close look at the behaviour, preferential aims and aspirations of their students, and pitch in when they sense a need to offer help, both emotionally and academically. On recognizing deeper problems, which require professional help, the teacher counsellor refers the student to in-house professional counsellor who in turn takes up the responsibility of guiding the students adequately. Based on the counselling outcomes, the following programmes were structured for both the staff and the students. These programmes focused on resolving the problems by involving them in activities that are creative and therapeutic in nature, which have helped the students to maximize their potential, take affirmative action and develop empathy, co-operation and inter-personal development leading to well-rounded personalities. Personality development classes were organized specifically on good grooming, Etiquette, Mannerisms, facing interviews, understanding one's career needs. 5. Evidence of Success: Counselling is now acknowledged as critical to deliver a stable and well balanced educational experience. Students now ask for help voluntarily. The impact of counselling has led to greater academic success, personal and social development, improved communication, and interpersonal skills amongst the students. It has enhanced their coping abilities and developed a good rapport with teachers. It has enhanced skills in the teachers to deal effectively with students from diverse backgrounds. Greater awareness has resulted in increase in walk-in cases, and removed the stigma attached to counselling. Affirmative change has been witnessed with reduced absenteeism, and accelerated productive engagements in psycho-social activities like sports, community service, extra and co-curricular activities. 6. Problems Encountered and Resources Required A spacious room is required to organise facilities like telephone, computer, printer and UPS, and also facilitate effective counselling and documentation. At least one more professional counsellor is required to meet the demand, as many students come forward voluntarily to be counselled.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://fmkmcc.edu.in/wp-content/uploads/2022/05/best-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college sportspersons have been excelling in all avenues of sports and games and have brought many accolades. Participating means wining has been the spirit of our students and they have lived upto the expectations. True to its vision "Enlightenment and Empowerment through quality Education", the college

has provided support to the students to excel not only in academics but also in sports. Students have registered success in various sports and games like Hockey, Football, Table Tennis, Volleyball, Badminton, Basketball, Kabaddi, Chess, Cricket, Athletics. Students have been successful in balancing their time and effort for both studies and sports by going for stretched duration for practice off the college hours and holidays. College has been arranging special coaching to teams in different games. The following table will substantiate the credentials of the college regarding achievements of students in various sports.

1. In the Kodagu Zone inter- Collegiate sludge racing sports event held at Government first grade college Madikeri on August 2, 2019, Anusha SS got the first place, Deena Kumari second and Nikitha Third place. In the Tug of War event our college womens team secured the first place. The men's team secured the second position.
2. In the sludge race competition held on August 05, 2019 at Govt first grade college Virajpet in the 4x10 relay Anusha SS, Deepthi KV, Sushmitha and Nikitha got the first place. In the three leg race Keerthana MS and Deepthi KA got the first place. In the Tug of war competition the college women's team secured the first place while the men's team won the second place.
3. In the inter college women's hockey tournament our college team won the first place. The tournament was conducted on 14-09-2019.
4. In the Mangalore University inter college Men's hockey tournament our college team won the fourth place.
5. In the Mysore Dasara hockey tournament held on 24-09-2019, our college women's team won the second place.
6. Our college students represented South India Inter University Womens Hockey match held in Physical Education and Sports department Chennai Sangeetha C.J. - III B.A, Parvathy M. - II B.A, Priyadarashini C- II B.Com, Niveditha N - III B.A, Vidya K.S- III B.COM, Pavithra P.A - III B.COM, Milana K.P- III B.A, Keerthana M.S - III B.COM, Kumuda C R - III B.COM, Deepthi K A - I B.COM, Parvathy K.A - I B.COM, Likitha S P - I B.A, Sushmitha R - I BBA.
7. Our students participated in the Khelo India University games held at Bhuvaneshwar from 22-02-2020 - 28-02-2020 Sangeetha C.J. - III B.A, Parvathy M. - II B.A, Priyadarashini C- II B.Com, Niveditha N - III B.A, Vidya K.S- III B.COM, Pavithra P.A - III B.COM, Milana K.P- III B.A, Keerthana M.S - III B.COM, Kumuda C R - III B.COM, Deepthi K A - I B.COM, Parvathy K.A - I B.COM, Likitha S P - I B.A, Sushmitha R - I BBA.
8. Our college students Shruthi C of III BCom and Sushmitha B V of I BBA HAS Represtened Mangalore University in south india inter university women's Football Match held in Christ University, Bangalore have secured the held in Mangalore University in the month of September.
9. In the state level Tennis Ball cricket match held in Kushalnagar on 08-08-2019 the college cricket team won the first place.
10. Our college students Sannath Kumar B- I TT, Ajith K.U - I TT represented South India inter University men's Basketball match held in Hindustan University Chennai in September.
11. Our college students Prasad J - I B.A, Sudeesh - Yogic Science, Palgun T.S - II BBA represented South India inter University men's Basketball match held in Central University Bangalore.
12. In the sports competition organized by the Mangalore University Non Teaching Staff Association our college staff won the following prizes. The event was held on 01-03-2020.
 - a) Ms. Chandravathi - office staff ----- 100 mtrs I place, 200 mtrs II place, Long jump I.
 - b) Ms. Akhila- Yogic Science ----- 400 mtrs III place
 - c) Ms. Shrikala- Commerce -----400 mtrs IIplace, Bomb in the city I place
 - d) Mr. Sachin NT- Economics ----- Shotput I place, 400 mtrs II
 - e) Mr. Manjunath MC- Computer Science ----- Shot put II, 100 mtrs I
 - f) Mr. Pavana Krishna KH - Sports ----- 400 mtrs I, 200 mtrs II, Shot put I, long jump II.
 In the Inter college staff cricket match held on 16-02-2020, the following staff members of our college who represented Kodagu district Lecture team won the first place. Pavana Krishna KH, Ramesh PC, Sachin NT, Pradeep BR and Manjunath MC.

Provide the weblink of the institution

<http://fmkmcc.edu.in/wp-content/uploads/2022/05/sports-as-distinctive.pdf>

8.Future Plans of Actions for Next Academic Year

Preparation and submission of AQAR 2019-20 and 2020-21 Preparation and submission of NIRF data Preparation and submission of AISHE data Feedback analysis from various stakeholders Creating Green Ecosystem Strengthening of ICT enabled teaching techniques Organising online seminars Emphasis on blended learning with e-resources